

Application for Stansbury Gym

Name of organization: _____

Type of activity: _____

Date of activity: _____ Start time: _____ End time: _____

Estimated number of participants: _____

I _____ agree that the payment due date is _____, and understand that once the payment is made there are no refunds or cancelations after this date.
(Deposits are to be made 3 days before event)

I _____ understand that I am responsible for the following:

_____ taking out the trash

_____ Removing all materials from Gym after event

_____ Sweeping if necessary

_____ Lights and all other Items used are returned to the original placement

Name of responsible individual: _____ Email: _____

Signature of responsible individual: _____ Phone: _____

Advisor name: _____ Email: _____

Advisor Signature: _____ Phone: _____

All groups using Stansbury gym must have a completed and signed application form on file. There will be no exceptions.

Stansbury fees are charged at \$50.00 per hour/ per officer needed with a three hour minimum. University Police Department will be there to open, stay during the event, and close after.

Payments should be made by Check or Money order ONLY to: **West Virginia University**