Public Relations Suggestions for Your Student Organization

- You can request to have your announcement included in the Student Engagement and Leadership weekly email. Email <u>SEL@mail.wvu.edu</u> no later than Monday morning.
- Post your events on your <u>WVUENGAGE</u> page.
- Like the WVU Student Engagement and Leadership Facebook page and follow @WVUSEL on Twitter and Instagram. Create your own Twitter and Facebook pages
- You can create flyers and post them in the buildings on campus. Be sure to only post them in designated areas.
- You can send your information to <u>UNews</u> for posting on <u>students.wvu.edu</u>.
- You can tag Student Life on your social media posts. They are on Facebook, Twitter, Instagram as @WVUStudentLife. They will share/retweet/like your posts.
- Contact the DA and have them write a story about your efforts. To reach the newsroom, email <u>danewsroom@mail.wvu.edu</u>
- If it is in your organization's budget you can create an ad for your event. The DA offers student organizations a discounted rate.
- Contact U92 (the campus radio station) and ask the news staff to do an interview. Email <u>Darlene.Johnson@mail.wvu.edu</u> or call 293-3329. U92 also offers free public service announcements. You can drop off your flier at the studios in the Mountainlair.
- Contact the Dominion Post and ask about having them do a story.
- If you do not have a webpage for your organization you should consider requesting one. That's a great way to spread the word. Log on here to submit the form: <a href="https://urwvu.wufoo.com/forms/request-a-student-organization-website/">https://urwvu.wufoo.com/forms/request-a-student-organization-website/</a>
- Email <u>SEL@mail.wvu.edu</u> to reserve banner space in the Food Court.
- Send the event to E-News at <u>enews@mail.wvu.edu</u>. This goes to all faculty and staff.
- Set up an information booth in the Lair or the brick area across from the Lair. Submit those requests here: <u>https://wvuengage.wvu.edu/forms</u>
- Email <u>SEL@mail.wvu.edu</u> to have digital signage posted on the info stations. Here is more info on the requirements: <u>http://web.ur.wvu.edu/information\_stations/student\_orgs</u>
- T-shirts or other giveaways can help promote your event. Remember, if you have t-shirts made you must have the design approved by Trademark Licensing. Email <u>trademarklicensing@mail.wvu.edu</u> for more info.
- If your club is major-related reach out to your professors and schedule a time to talk to students in their classes about your organization.
- Attend a Student Government Association meeting and during the open forums you can take the floor to mention your organization.